

**CASTLE HIGHLANDS HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
November 19, 2015
7:00 p.m.**

Board members in attendance were Tom Rupert, Dirk Vandervoort and Gene Plummer. Also in attendance was John O'Connor of Pristine Communities, Inc.

Manager John O'Connor confirmed that a quorum was present.

A motion was made. Seconded and passed unanimously approving the minutes of the September 24, 2015 Board meeting as presented

A motion was made, seconded and passed approving the October 31, 2015 financial statements as presented.

John O'Connor updated the Board that two delinquent accounts had been satisfied.

A motion was made, seconded and passed unanimously approving the operating budget as presented.

A motion was made, seconded and passed unanimously continuing the assessment level at \$ 40.00 per month.

A motion was made, seconded and passed unanimously again offering a discount to all homeowners that pay for the entire year of 2016 prior to January 31, 2016

A motion was made, seconded and passed to adjourn the meeting at 7:55 p.m.

Respectfully submitted

**John O'Connor
Recording Secretary**