

**CASTLE HIGHLANDS HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
September 22, 2011**

**7:00 p.m.**

**Board members in attendance were Tom Rupert, Lyle Wilkes and Tom Craddock. Also in attendance was John O'Connor of Pristine Communities, Inc.**

**Manager John O'Connor confirmed that a quorum was present.**

**A motion was made, seconded and passed approving the Minutes of the July 28, 2011 Board meeting**

**A motion was made, seconded and passed approving the August 31, 2011 financial statements as presented..**

**A motion was made, seconded and passed approving a winter watering program for the newly planted trees as necessary.**

**A resolution was made, seconded and passed approving the determination of Revenue Ruling 70-604 which provides that any excess income for 2011 will be applied to the following years assessments.**

**A motion was made, seconded and passed approving a program for 2012 which provides that all homeowners who pay the entire 2012 assessments prior to January 31, 2012 will receive a 5% discount.**

**A motion was made , seconded and passed to adjourn the meeting at 8:05 p.m.**

**Respectfully submitted**

**John O'Connor  
Recording Secretary**